



FOOD TRUCKS

MOBILE FOOD TRUCKS are permitted in Salina's Downtown Art and Entertainment District, on both public and private property, and must comply with the city's ordinance for operating a food truck within the District. Food truck operators are required to obtain a permit to operate in order to ensure the city's requirements are met.

The user-friendly guide assists food truck operators in understanding the City's requirements. It provides a diagram to help food truck operators identify a suitable location for their business. Please keep in mind that city requirements for food trucks were developed to promote diverse dining options in downtown Salina, respecting existing restaurants, and ensuring public safety is the top priority.

This is why food trucks are not permitted within 50 feet of the main entrance of a restaurant or outdoor dining space, and are restricted from blocking things like fire hydrants, utility access points, and ramps that allow people with disabilities. Other restrictions apply. A designated person must be present at all time to supervise operation of a food truck.

Display your permit in a prominent location.

Collect and dispose of all refuse associated with the food truck.

Provide refuse and recycling containers within 25 feet of the food truck.

Tables, chairs, freestanding signage, audio equipment, and bells | horns | sirens are not allowed.

ON PRIVATE PROPERTY

THE BASICS

- You must have permission from the property owner.
- You must be 50 feet or more from the main entrance of a restaurant or outdoor dining space.
- You can operate between the hours of 6 am and 2 am.
- Operate at least 25 feet from another food truck.
- You must have the food truck inspected annually by the **Fire Prevention Division**. Contact **(785) 826-7340** to schedule the necessary inspection.
- Any **active** out of state food or health safety certification will supplement for the Kansas Department of Agriculture Food Establishment License.

PARK MORE THAN...

- 5 feet from the edge of a driveway, a utility box or utility vault, a pedestrian ramp, or an emergency call box.
- 15 feet from a fire hydrant.
- 100 feet from a special event. The city will help you identify special events already permitted.

ON PUBLIC PROPERTY

THE BASICS

- Public property includes public parking lots.
- Public right-of-way includes in on-street parking spaces.
- Between the hours of 6 am and 10 pm, food trucks must use the designated food truck parking spots unless otherwise permitted.
- You can use an on-street parking space from 10 pm to 2 am.
- Do not block driveways.
- Do not leave your food truck parked in a public parking lot or on-street parking space overnight.



Many features in the public right of way serve a vital role in providing access and safety for road users and emergency services. Your food truck must be completely contained within the confines of an on-street parking space. You must not block access to:

- Loading zones,
- Parking spaces for people with disabilities;
- Crosswalks and curb ramps;
- Bus stops;
- Bicycle lanes and bicycle racks; and
- Other reserved parking spaces.

PARK MORE THAN...

- 5 feet from the edge of a driveway, a utility box or utility vault, a pedestrian ramp, or an emergency call box.
- 15 feet from a fire hydrant.
- 100 feet from a special event. The city will help you identify special events already permitted.

PUBLIC PARKING LOTS

Public parking lots may have designated food truck locations not located in parking spaces. Check with the city for details on where these exist. You cannot occupy more than 3 public parking lot spaces if you park horizontally or parallel. You cannot occupy more than 2 public parking lot spaces if you park diagonally.



ON-STREET PARKING

There are two types of on-street parking spaces in downtown Salina: Diagonal parking and parallel parking. Santa Fe Avenue has diagonal parking while most other downtown streets have parallel parking.

If you use a diagonal parking space, you must block off one additional space on each side of the food truck. Use two traffic cones to block each space. If you use a parallel parking space, you must keep at least 10-feet clear from the front and back of the truck. Park close enough to the curb to make sure you don't block a bike lane, including the line markings. Do not drive over or park on a curb or sidewalk.

During the hours of 6 am and 10 pm, food trucks are required to use the designated food truck parking areas within the ACE District. To view the locations, visit:

<https://salina-ks.gov/ACE-District>

DETAILS, DETAILS;

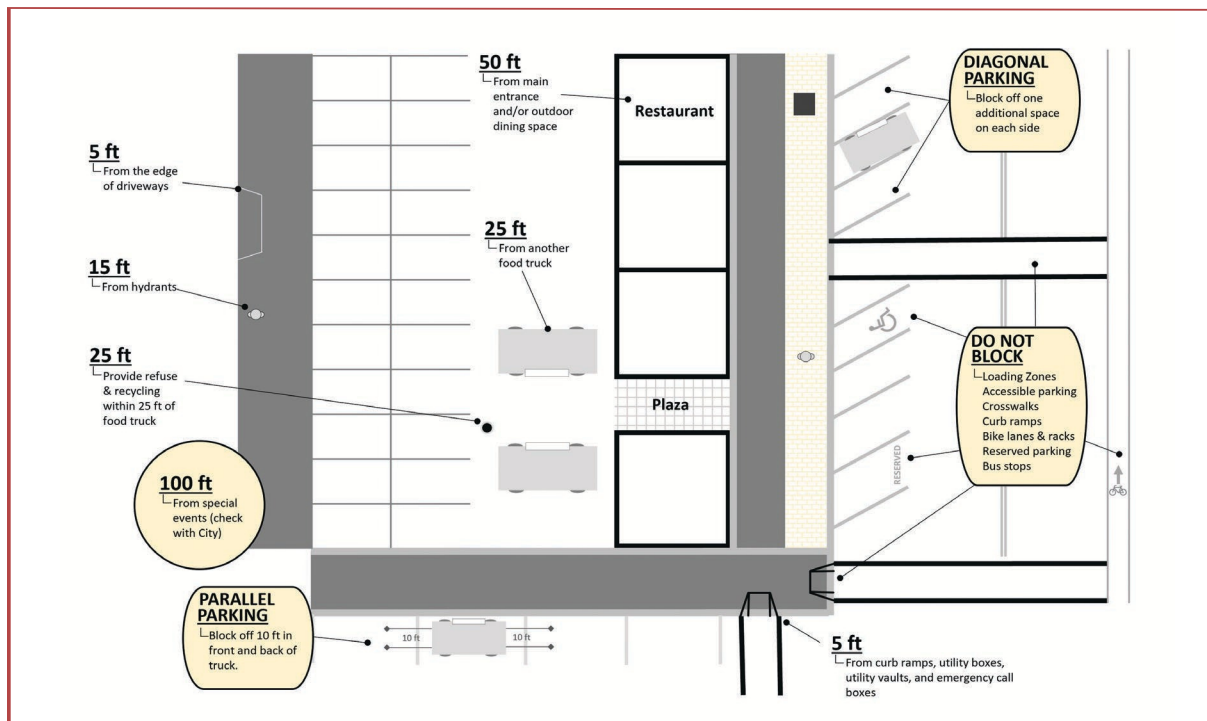
- All equipment must be contained within or on the food truck, excluding trash and recycling bins.
- You aren't a drive-thru truck, so you can't sell or solicit offers to people in motor vehicles.
- In any location, you must maintain at least 6 feet of unobstructed space on all sides of the food truck for pedestrians.
- You cannot use a city-owned power source and do not run extension cords across any public right-of-way, including sidewalks.
- Don't drink and serve.
- Follow all police orders in the event of an emergency.
- At the end of the day, you must dispose of your trash. It cannot be placed in a public trash receptacles and public storm drains, planters, gutters, and sidewalks cannot be used to dispose of grease and other food waste.

HELPFUL TIPS

When you walk, a large stride is approximately 3 feet in distance. You can measure approximate distances in 3-foot paces when scouting out a potential location. 17 paces equal roughly 50 feet.

Home improvement stores sell measuring wheels to make it easy for you to make sure your food truck is located within the appropriate distance of restricted locations identified in the City's ordinance once you identify a location that looks promising.

Look around for crosswalks, bike racks, parking spaces for people with disabilities, bus stops, and other features people access near the sidewalks. If a person in a wheelchair could not navigate around your space, then it's too small to park a food truck there.



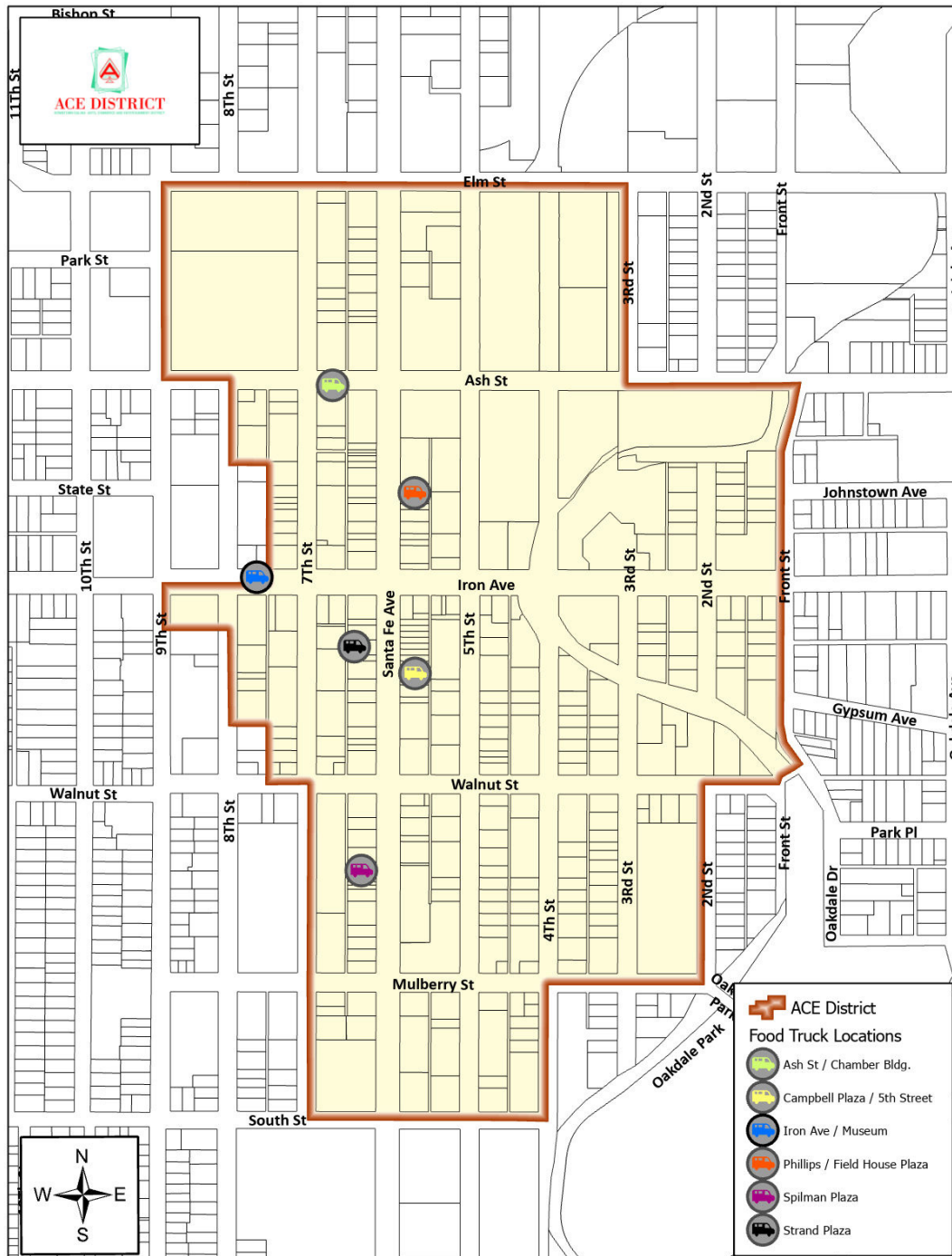
Obtain a Permit
\$50 per calendar year

Salina City Code
on ACE District



Reserve
A Spot Online

Liability insurance is required in an amount not less than \$500,000. An insurance certificate must be provided to the City and issued by insurance companies rated no less than A-VII and admitted by the State of Kansas. See <https://www.ambest.com/home/americas.aspx> for insurance carrier ratings.



LEARN ABOUT THE LOCATIONS

Visit the reservation site to learn more about each location including nearby benches or picnic tables, availability of outlets and public parking, and type of food truck parking available. Graphics and images are available to provide further insight on the locations.

visit: Salina-KS.gov/ACE-District to learn more!

Obtain a Permit
\$50 per calendar year



**Reserve
A Spot Online**

AT A GLANCE

- **Parking on Public Property** in the ACE District during the hours of **6 am and 10 pm** must be in the reserved designated food truck parking spots unless otherwise permitted.
- During the hours of **10 pm and 2 am**, food trucks may park in any on-street parking spaces as long as they do not block access to bus stops, bicycle lanes, loading zones or other designated necessities.
- **On private property**, you must be 50 feet or more from the main entrance of a restaurant or dining space, and at least 25 feet from another food truck. Private property parking requires permission from the property owners.
- All food trucks must be inspected annually by the **Fire Prevention Division**. Contact **785-826-7340** to schedule the necessary inspection.