



SIDEWALK VENDING



SIDEWALK VENDORS, such as food and beverage pushcarts, are permitted in Salina's Downtown Art and Entertainment District, on both public and private property. Pushcart operators must comply with the city's ordinance for operating within the District and are required to obtain a permit to ensure the city's requirements are met.

The user-friendly guide assists sidewalk vendors in understanding the City's requirements. It provides a diagram to help vendors identify a suitable location for their business. Please keep in mind that city requirements for sidewalk vendors were developed to promote street life in downtown Salina, respecting existing restaurants, other sidewalk vendors, street performers and other businesses. Pushcarts may be operated for no more than 3 hours within a 6-hour period and cannot operate between 2 am and 7 am.

This is why sidewalk vendors may not operate within 25 feet of an outdoor merchandise area, a street performer, or a pushcart operated by another vendor. Additionally, vendors serving food are not permitted within 50 feet of the main entrance of a restaurant or outdoor dining space. A designated person must always be present to supervise operation of a pushcart.

Keep your pushcart in clean and operable condition and display your permit in a prominent location.

Collect and dispose of all refuse associated with the pushcart.

Refuse and recycling containers must be attached to the pushcart.

Tables, chairs, freestanding signage, audio equipment, and bells | horns | sirens are not allowed.

ON PUBLIC PROPERTY

THE BASICS

- You cannot operate for more than 3 hours within a 6-hour period.
- Spaces cannot be reserved and are considered abandoned at the end of a day of operation.
- Pushcarts cannot be stored, parked, or left overnight on public property/right-of-way.
- Public property includes public parking lots.
- Public right-of-way includes on-street parking spaces.
- You can use an on-street parking space from 10 pm to 2 am.

SIDEWALKS AND BUFFERS

Intersections along Santa Fe Avenue include public squares in each corner. These squares are typically 14' x 14' and may be used for pushcart operations provided they are fully contained within the square and do not impede on the sidewalk space. Bench access may be blocked provided there is seating available on benches in at least two other squares at the intersection.

PUSHCARTS MUST AT LEAST...

- 10 feet from things like fire hydrants, utility access points, bicycle racks, trash receptacles, crosswalks, and ramps that allow people with disabilities.
- 25 feet from an outdoor merchandise area, street performer, and other pushcarts.
- 50 feet from a restaurant or outdoor dining space.
- 100 feet from a special event. The city will help you identify special events already permitted.

ON PRIVATE PROPERTY

THE BASICS

- You must have permission from the property owner.
- Pushcarts must be allowed within the applicable zoning district. You can confirm this with city staff.
- Do not block access to private property from public walkways, including sidewalks, crosswalks, and curb ramps.
- You must be 50 feet or more from the main entrance of a restaurant or outdoor dining space.
- You can operate between the hours of 7 am and 2 am.



Obtain a Permit
\$25 per calendar year

Salina City Code
on ACE District





EQUIPMENT & DESIGN REQUIREMENTS

- **Dimensions:** May not exceed 10 feet in height, inclusive of any canopy, umbrella, or transparent enclosure. They may not exceed 10 feet in length and 5 feet in width.
- **Function:** Must have two functioning wheels and include an attached trash receptacle. Must have a detachable cart tongue, hitch, or handle, which shall be stored while the pushcart is stationary and in operation.
- **Materials:** Must be constructed of durable materials suitable for outdoor use, and not have exposed rust, ripped upholstery or fabric, or exposed wood that is not painted or coated with a glossy finish.
- **Safety:** Shall have stability features, such as brakes or chocks to firmly fix the location of the pushcart while in operation.
- Pushcarts cannot be operated while attached to or located inside of a trailer or any other enclosed vehicle.

- All equipment must be contained within or on the pushcart, including trash and recycle bins.
- You aren't a drive-thru cart so you can't sell or solicit offers to people in motor vehicles.
- In any location other than squares on Santa Fe Avenue intersections, you must maintain at least 6 feet of unobstructed space on all sides of the pushcart for pedestrians. Placing the pushcart within the sidewalk buffer is preferred.
- You cannot use a city-owned power source and do not run extension cords across any public right-of-way, including sidewalks.
- Don't drink and serve.
- Follow all police orders in the event of an emergency.

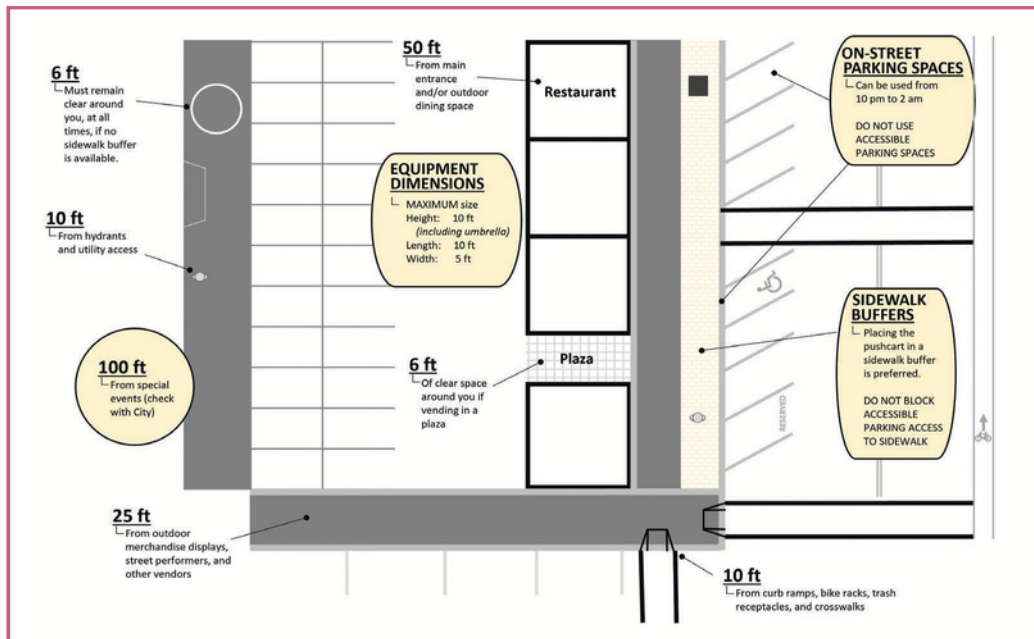
At the end of the day, you must dispose of your trash. It cannot be placed in a public trash receptacles and public storm drains, planters, gutters, and sidewalks cannot be used to dispose of grease and other food waste.

HELPFUL TIPS

When you walk, a large stride is approximately 3 feet in distance. You can measure approximate distances in 3-foot paces when scouting out a potential location. 17 paces equal roughly 50 feet.

Home improvement stores sells measuring wheels to make it easy for you to make sure your food truck is located within the appropriate distance of restricted locations identified in the City's ordinance once you identify a location that looks promising.

Look around for crosswalks, bike racks, parking spaces for disabled people, bus stops, and other features people access near the sidewalks. If a person in a wheelchair could not navigate around your space, then it's too small to operate a pushcart there.



Liability insurance is required in an amount not less than \$500,000. An insurance certificate must be provided to the City and issued by insurance companies rated no less than A-VII and admitted by the State of Kansas. See <https://www.ambest.com/home/americas.aspx> for insurance carrier ratings.