



YOUTH BASEBALL/SOFTBALL TEAM REGISTRATION CHECKLIST 2022

- **Form a Team:**
 - Age cut-off for Baseball is May 1, 2022 (NBC Cut-off)
 - Age cut-off for Softball is December 31, 2021 (USA Cut-off)
 - Minimum Age: All participants must be **at least 8 years old by August 31, 2021**
 - A list of individuals to complete a team will be available by Friday, March 25, 2022
- **Conduct a Parent's Organizational Meeting**
 - Receive copies of player's birth certificates. Coaches must present copies of NEW players to P&R
 - Players listed on your roster are not required to register individually
 - Designate a team manger to help with: uniforms, collect fees, playing time, PAYS, etc.
- **Collect Funds**
 - Parents cover cost of equipment, uniforms, league fees, tournaments, etc.
 - Optional: Find a sponsor or conduct a fundraiser(s) to help cover costs
- **Attend Mandatory Head Coaches Organizational Meeting**
 - Important information covered, questions answered, practices scheduled, etc.
 - Practices will begin the week of April 5th
 - Baseball: Monday, March 28, 6:30 p.m., 140 N. 5th – Salina Fieldhouse
 - Softball: Wednesday, March 30, 6:30 p.m., 140 N. 5th – Salina Fieldhouse
- **Submit Team Registration: Deadline, Wednesday, April 20, by 5:00 p.m.**
 - Team registration form & roster due (completely filled out) to the Salina Fieldhouse
 - Copies of birth certificates for all NEW players (returning league players not needed)
 - \$55.00/player fees due. **Parents pay team manager. Then team manager pays P&R.**
 - **All head and assistant coaches & dugout assistants background check forms due**
Paperless Background Checks link: <https://salinaks.seamlessdocs.com/f/BGCheck/>
- **Attend Mandatory NAYS Coaches Clinic (Both meetings held at Salina Fieldhouse)**
 - Every head coach must attend one of the two following certification meetings/practice:
Thursday, April 14, 6:30 p.m., **OR** Wednesday, May 4, 6:30 p.m.
- **Designate Parent Representatives**
 - Every team must have two PAYS parent representatives listed on their roster and have them attend one of the two following meetings:
Tuesday, May 3, 6:30 p.m. **OR** Thursday, May 5, 6:30 p.m. Both meetings held at Salina Fieldhouse – 140 N. Fifth Street