

CITY OF SALINA

POSITION DESCRIPTION

CLASS TITLE: Sanitation Worker/Driver GR: G FLSA: NE DATE: 06/01/2007
DEPARTMENT: Public Works DIVISION: Sanitation
REPORTS TO: Sanitation Superintendent APPROVED: _____ JOB CODE: 4024
 or Driver

GENERAL DESCRIPTION:

Under general supervision, performs manual labor in the collection of refuse and/or recycling materials; operates medium equipment and heavy duty trucks, including refuse packers and recycling trucks as a relief and fill-in driver when assigned. Work varies, limited judgement within prescribed standards and procedures is required; adjusts work methods to meet task requirements.

TYPICAL DUTIES:

Performs a variety of labor and semi-skilled work in refuse collection and disposal along with the collection of recycling materials; operates and maintains light and medium equipment, including refuse/recycling trucks and other trucks over 27 ton capacity; loads and hauls recycling materials, refuse on a route and special pick ups; dumps refuse carts; lifts heavy cans of refuse; picks up brush with brush truck; makes special pick ups for discarded furniture and other refuse; keeps track of time for billing customers; checks oil; washes trucks; performs minor repairs to equipment used; cleans inside of garage; makes repairs to refuse carts; prepares minimal records of own activities; supervises and uses equipment of materials requiring care to assure against breakdown; performs overtime as required; and performs other duties as assigned.

SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:

May act as lead worker of seasonal employees or regular helper.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

Any combination of education and experience equivalent to completion of eighth grade and one year of responsible experience as a sanitation worker or in the operation of small trucks and light equipment in construction, maintenance or related activities plus a valid commercial driver's license (CDL) with air brake endorsement.

RESIDENCY REQUIREMENTS:

None

ESSENTIAL JOB FUNCTIONS:

- Establish and maintain effective working relationships with fellow employees, officials and the public. (Daily)
- Maintain and safely operate equipment. (Daily)
- Assigned projects are performed properly and efficiently. (Daily)
- Handle solid waste properly and safely. (Daily)

PHYSICAL DEMANDS OF ESSENTIAL JOB FUNCTIONS:

Work Type: Heavy, exerting up to 100 pounds of force occasionally, and/or up to 50 pounds force frequently, and/or up to 10 pounds of force constantly to move objects.

Climbing/Balancing: Climb inclines, uneven surfaces, balance required

PHYSICAL DEMANDS OF ESSENTIAL JOB FUNCTIONS CONTINUED:

Stand/Sit: Sit about 5 percent of the time

Reaching: Frequent, overhead as well as horizontal

Vision: Adequate to perform essential job functions

Color Vision: Adequate to perform essential job functions

Hearing: Seldom perceive nature of sounds by ear

Speech: Seldom express ideas by means of spoken words

Eye/Hand/Foot Coordination: Minimal, able to walk, push carts and work levers

Manual Dexterity: Minimal, able to use shovels, rakes, brooms, clutch and levers

ENVIRONMENTAL DEMANDS OF ESSENTIAL JOB FUNCTIONS:

Inside/Outside: Work outside

Cold/Heat: Adverse conditions possible

Wet/Dry: Adverse conditions possible

Noise/Vibrations: Heavy packer and truck noise

Hazards: Exposure to traffic safety and dump areas

Fumes/Dust/Odors: Exposure to yard dust, garbage odors and minimum exposure to fumes

Infectious Diseases: Moderate exposure

MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:

Ability to listen and apply information and instructions.

MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:

Sanitation packer truck, lifts, shovels, rakes, brooms and power washer.

REMARKS:

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all of his/her duties.