

CITY OF SALINA

POSITION DESCRIPTION

CLASS TITLE: Park Technician GR: I FLSA: NE DATE: 03/13/2015

DEPARTMENT: Parks & Recreation DIVISION: Parks and Golf

REPORTS TO: Assigned Supervisor APPROVED: _____ JOB CODE: 1059

GENERAL DESCRIPTION:

Under general supervision, maintains park facilities, cemetery, golf course, medians, public buildings, lawns and other city areas; performs facility maintenance tasks and maintains equipment used in such activity. Work is of some complexity requiring individual judgment within prescribed standards and procedures.

TYPICAL DUTIES:

- Maintains lawns, shrubbery, and trees including planting, watering, trimming, mowing, edging, fertilizing, aerification, top dressing and weed and pest control; operates trucks, mowers, and other light equipment; prepares and maintains ball fields, golf course, recreation facilities, parks, cemetery, buildings, medians, and other public facilities
- Provides custodial services for parks and facilities, including cleaning and repairing floors, restrooms, and removal of trash
- Opens and closes graves; resets headstones
- Installation, operations, maintenance and repairs of in-ground sprinkler systems
- Plans and performs work in seeding, planting and maintaining trees and shrubs
- Services and performs minor repairs to equipment; maintains pool facilities, including cleaning, use of chemicals to treat water, and adjustments and repairs to pool and auxiliary equipment
- Applies fertilizers and pesticides as required; recognizes plant diseases and takes appropriate action to counteract
- Installs and maintains playground equipment.
- Operates tractor and attachments (medium sized loaders, rototiller, post hole digger), power movers, blowers, sweepers, edgers, chain saws, hedge trimmers, clippers, sprayers, and other equipment or vehicles; makes minor repairs; performs routine maintenance and equipment safety inspection.
- Leads work crews and maintains records of activities and routine operational records; works on special projects and assignments; responds to weather and other emergencies
- Performs preventative maintenance; assists other staff as necessary; interacts with the public; maintains and enforces park rules
- Performs overtime as required and other duties as assigned; varied schedule, including potential nights, weekends and/or holidays

SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:

May lead small group of workers in field work as assigned.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

Graduation from high school or equivalent, and one (1) year work experience in the areas of general building and facility maintenance and/or landscape maintenance. Must possess a valid Kansas driver's license.

RESIDENCY REQUIREMENTS:

None

ESSENTIAL JOB FUNCTIONS:

Establish and maintain effective working relationships with fellow employees, officials and the public. (Daily)

Assigned projects or areas of responsibility are performed properly and efficiently. (Daily)

Apply and maintain knowledge of the current methods, equipment, materials and tools to effectively maintain and care for shrubs, trees, plants and grass. (Daily)

Apply and maintain working knowledge of the methods, techniques, materials, and tools used in parks and facilities maintenance and landscape maintenance and repair. (Daily)

Understand and apply principles/practices relating to safe equipment operation and maintenance. (Daily)

PHYSICAL DEMANDS OF ESSENTIAL JOB FUNCTIONS:

Work Type: Heavy, exerting up to 100 pounds of force occasionally, and/or up to 50 pounds frequently, and/or up to 20 pounds of force constantly to move objects.

Climbing/Balancing: Climbs inclines and ladders, uneven surfaces, balance required

Walking: Extensive amount required

Stooping/Bending: Frequently

Stand/Sit: Sit about 20 percent of the time

Reaching: Frequent, overhead as well as horizontal

Vision: Adequate to perform essential functions

Color Vision: Adequate to perform essential functions

Hearing: Adequate to perform essential functions

Speech: Moderate need to express ideas and be understood

Eye/Hand/Foot Coordination: Frequently operates vehicles, equipment and tools requiring moderate ability

Manual Dexterity: Frequently operates equipment and tools requiring manual ability

ESSENTIAL JOB FUNCTIONS/EXPOSURES:

Inside/Outside: Work inside and outside (primarily outside)

Cold/Heat: Adverse conditions possible

Wet/Dry: Adverse conditions possible

Noise/Vibrations: Equipment noise

Hazards: Frequent exposure to chemicals, fertilizers, equipment, vehicles, sharp objects and height

Fumes/Dust/Odors: Frequent exposure to dust; occasional exposure to fumes and odors

Infections Diseases: Moderate exposure

MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:

Ability to read and comprehend technically-written material.

Ability to listen and apply information and instructions.

Ability to understand and apply mathematical concepts accurately.

Ability to evaluate and execute possible courses of action.

Ability to work under some stressful conditions and meet deadlines.

MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:

Vehicle, dump trucks, tractors and attachments, hand and power tools, back hoes, two-way radios, sprayers, utility vehicles, mowers, including precision mowers, chain saw, chipper, man-lift, tree spade, seeder and top dresser.

REMARKS:

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all of his/her duties.