



# Division of Building Services Partial Demolition Permit Application

*Applicant Completes Items 1-9. If the application is incomplete, or illegible, it will be returned to the applicant for revisions.*

1. \_\_\_\_\_ 2. \_\_\_\_\_  
 Physical Address (where the demolition will take place)      Legal Description of Property (Lot, Block, Subdivision)

3. \_\_\_\_\_  
 Owner of Record (of property)      Mailing Address, City, State, Zip      Phone

4. \_\_\_\_\_  
 Contractor who will be doing the demo      Mailing Address, City, State, Zip      Phone      License #

### 5. Demolition Checklist:

Describe the portion of the structure to be demolished: \_\_\_\_\_

Plans showing the areas (walls, etc.) to be demolished (required to be submitted with the application).

Are there currently or have there ever been any gas and/or electric services to the portion of the structure to be demolished?

YES  NO

Demolition Debris Affidavit  (Form to be completed by applicant and submitted at time of application.)

Is the property located in the Heritage Conservation District (HCD)? (ask staff for assistance if you do not know)

YES  NO

Is the property located in the Business Improvement District (BID)? (ask staff for assistance if you do not know)

YES  NO

If the property is located in the HCD or BID additional permissions may be required prior to approving any demolition work.

6. Applicant's Name \_\_\_\_\_ 7. Phone Number \_\_\_\_\_

8. Applicant Represents: \_\_\_\_\_

**Applicant Please Read** - I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state or local law regulating construction or the performance of construction.

9. Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

-----Staff Use Only-----

Application Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_ Permit Number \_\_\_\_\_