Levee Permit Application

Department of Public Works / Engineering

FOR OFFICE USE ONLY

Permit No.: _____ **Permit Issued:** _____
Levee Section and Station _____ **Expiration Date:** _____
Property Address: _____ **Permit Fee:** _____
Legal Description _____

Action: ☐ **Approval** ☐ **Denial**

_____ _____ _____
Signature of Reviewer **Title** **Date**

Permit Information
(Please Print)

The City of Salina requires that any proposed construction near or within 1,000 feet of the levee be reviewed and approved before construction begins under authority of Kansas Statute 19-3301 et seq and Salina Municipal Code 15-17.

If you have a project that involves excavation near the levee, you must contact the City Engineer's office to determine if your project is within the 1,000 feet boundary. The Engineering Division has at its disposal mapping that shows the extents of this boundary. If it is determined that your project is within this area, then you must submit detailed plans and specifications for review. A project that is within 500 feet of the levee toe will be automatically submitted to the U.S. Army Corps of Engineers (Corps) for review.

The detail and content of the drawings, specifications, and calculations submitted for review will depend on the nature of the proposed project. The City of Salina is primarily concerned with how the proposed project will impact the levee protective works. The information submitted should include, but is not limited to the following items.

- ☐ Plans, specifications, and design calculations signed and sealed by a professional engineer
- ☐ A location map showing the position of the project with respect to the levee
- ☐ A Site Plan (to scale) showing grading, location of structures, existing and proposed utilities, etc
- ☐ Bound specifications for excavation, backfill, compaction, and utilities
- ☐ Uplift and underseepage design analysis calculations if appurtenances are placed within the "critical area" of the levee
- ☐ A proposed schedule of construction.

The list above should serve as a guide. If you have questions regarding how much or what type of information needs to be submitted, please contact the City Engineer at 785-309-5725.

Guidance for accepted construction methods is provided by the Corps and can be obtained at the following internet web address: http://www.nwk.usace.army.mil/Missions/EngineeringDivision/GeotechnicalBranch/GeotechnicalDesignandDamSafety.aspx. Plans and specifications shall not simply reference the Corps web site as a means of specification. When submitting plans and specifications for review, please submit four (4) sets of plans, four (4) sets of specifications, and four (4) sets of calculations to the Engineering office. The Engineering office will forward copies of the plans and specifications to the Corps for review. After the Corps has completed its review, Engineering will be contacted with any recommended changes to the proposed project. The Corps, or the City of Salina, may require that the project be resubmitted after the changes have been made.

Please allow six to eight weeks for the review process.

Property Owner: _____
Property Owner Address: _____

Contractor / Applicant: _____
Contractor / Applicant Address: _____
Contractor / Applicant Phone No. _____ **Fax No.**_____
Contractor / Applicant E-mail_____

Signature of Applicant: _____ **Date:** _____