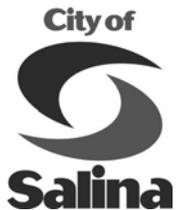


# Right-of-Way Concrete Application



**Driveways, Sidewalks, Curb & Gutter or any other concrete**  
**\*Per Salina Code 35-125**

**Department of Public Works**  
**300 W. Ash Street, Room 205**  
**Salina, KS 67401**  
**785-309-5725**

<b>Items #2-#11 to be completed by applicant</b>	
<b>1. Permit Number (will be assigned by staff)</b>	
<b>2. Address (where work will be done)</b>	
<b>3. Property Owner (per recorded legal deed)</b>	
<b>4. Legal Description</b>	
<b>If necessary, please include plans for any new concrete or if changes are being made to existing concrete:</b>	
<b>5. Sidewalk dimensions</b>	_____ feet long _____ feet wide
<b>6. Driveway approach dimensions</b>	_____ feet long _____ feet wide
<b>7. Curbing dimensions</b>	_____ feet long
<ul style="list-style-type: none"> <li>➤ <b>The fee for this permit is included in the Comprehensive Fee Schedule on the City Website</b></li> <li>➤ <b>Inspections are required for the work performed in conjunction with this concrete permit</b></li> <li>➤ <b>Please call <u>785-309-5725</u> to request inspections for the right of way concrete work</b></li> </ul>	
<b>8. Contractor (company name)</b>	
<b>9. Applicant's Name</b>	
<b>10. Signature of Contractor (or applicant representing contractor)</b>	
<b>11. Date</b>	
<b>Application Approved By (signature of plan reviewer)</b>	
<b>Date of approval</b>	

Copy to: Applicant & File

**\* Sec. 35-125. Permit application.**

Any person desiring to obtain a right-of-way concrete permit shall submit to the city engineer, in writing on a form approved by the city manager and provided by the city engineer, all required information. In addition, the applicant may be required to provide other pertinent information as the city manager or city engineer may reasonably deem necessary. An application is considered complete when all materials necessary to make a determination on the application have been received.

(Ord. No. 15-10805, § 1, 10-5-15)

## **REMINDER**

Pursuant to city code, Section 35-159, concrete permits shall be valid for a period of 120 days from the date of issuance. The Engineering Division of Public Works will enforce this code for stand-alone permits issued directly by the Engineering Division. This allows staff to better monitor the stand-alone projects and track which projects are being completed on time and which projects are delayed. If a stand-alone permit has been issued by the Engineering Division but the work has been delayed past the 120 day period, the permit will expire and a new permit will need to be issued.

Concrete permits issued by the Building Services Division in conjunction with a building permit (example: a new home building permit) shall be subject to the provisions and code requirements related to expiration of the building permit. The building permit allows the continued monitoring by building inspectors while construction is in progress.

All concrete right of way permits are subject to the rules and regulations as set for by the Salina city code.