



Application for Excavation Within Right-of-Way

(Return to Public Works/Engineering, City/County Building, 300 W Ash Street, Room # 205)

This permit application is intended to document excavations performed within public right-of-way, and to provide the permit holder with a checklist of typical requirements.

- Name of Permit Holder: _____ Application Date: _____
- After hours/emergency phone number: _____
- Address of excavation: _____
- Lot No: _____ Block No: _____ Addition: _____
- Reason for excavation: _____
 NEW WATER/SEWER - Applied for a water/sewer tap permit with the Utilities Department
- Anticipated start date: _____ Anticipated completion date: _____
- Surface Type: Concrete Asphalt Gravel Sand Brick Turf Other _____
- Size of excavation: _____ Length x _____ Width x _____ Depth
- Location of Excavation: Roadway Non-Roadway Alley Unimproved Utility Easement Other _____

General Requirements:

1. If the excavation is located within a roadway or alley, or requires equipment or materials to occupy a roadway, a traffic control plan shall be attached to this application. Traffic Control plans shall conform to the requirements of Part 6 of the Manual on Uniform Traffic Control Devices.
2. 48 hours advanced notice is required for excavations which require a roadway to be totally closed except in the case of an emergency so that emergency services personnel can be notified in advance.
3. All excavations and related work shall be performed in compliance with OSHA's PART 1926 -- SAFETY AND HEALTH REGULATIONS FOR CONSTRUCTION.
4. Excavations in roadways and alleys shall be backfilled and surfaces repaired by the Streets Work Group at the permit holder's expense. (For list of fees that may apply see the fee schedule on the reverse side of this application).
5. Permit holder must notify Building Services (785)309-5715 when waterline and sewer line work is ready for inspection. Work permit must be obtained from building services.
6. When backfill and roadway/alley repairs are required by the Streets Work Group, the permit holder must notify the Streets Work Group (785)309-5750 after the Building Services inspections are completed.
7. Permit holder's traffic control shall remain in place until the Streets Work Group is available to assume responsibility of traffic control.
8. Excavations shall be covered or fenced when unattended.
9. If the excavation will occur within 10' of tree located in the right-of-way the permit holder must notify the City Forester at (785-826-7275 or email brett.lamer@salina.org).

yes no (♦) Please answer the following questions:

- If working within the roadway or alley, has a traffic control plan been designed and attached to this application?
- Do you anticipate total closure of the roadway? (Advanced notification to emergency service is required by Public Works)
- Will installation be within five (5') feet horizontal or two (2') feet vertical of public water or sewer lines and facilities? **If "YES", provide a site plan showing utilities and clearances.**
- Is there a tree within ten (10') of the excavation? (Notification to City Forester required by Permit Holder)

By signing this application the permit holder verifies that the information provided is correct and understands that all work performed, including temporary traffic control, within the public right-of-way remains his responsibility until the Streets Work Group is available to assume responsibility. This permit does not absolve the permit holder of any local building codes, engineering standards or safety standards.

Approved by: _____ Date: _____

Applicant Signature: _____ Date: _____

cc: Building Services; Utilities Superintendent; Streets; Permit Holder; File

Public Works Fees Schedule for costs associated with backfill and repairs within roadways and alleys:

DESCRIPTION	AMOUNT/UNIT	EFF. DATE	ESTABLISHED BY
Right-of-Way Excavation Permit	\$47.00	1/1/2020	Resolution No. 20-7853
Utility Cuts:			
Compacted Backfill, flushing	\$2.50 cubic foot	1/1/2020	Resolution No. 20-7853
Concrete Debris Hauling	\$89.25 per load	1/1/2020	Resolution No. 20-7853
Other Debris Hauling	\$56.25 per load	1/1/2020	Resolution No. 20-7853
Excavation	\$2.50 square foot	1/1/2020	Resolution No. 20-7853
Flow Fill	\$3.90 cubic foot	1/1/2020	Resolution No. 20-7853
Replace Concrete Pavement	\$9.00 square foot	1/1/2020	Resolution No. 20-7853
(8")			
Replace Brick	\$12.50 square foot	1/1/2020	Resolution No. 20-7853
Replace Asphalt	\$10.25 square foot	1/1/2020	Resolution No. 20-7853
Saw Pavement	\$4.50 linear foot	1/1/2020	Resolution No. 20-7853
Replace Sidewalk	\$6.50 square foot	1/1/2020	Resolution No. 20-7853
Replace Curb & Gutter	\$32.00 linear foot	1/1/2020	Resolution No. 20-7853
Replace Gravel on Street/Alley	\$1.75 square foot	1/1/2020	Resolution No. 20-7853