



**APPLICATION FOR TEMPORARY USE PERMIT**  
**IF APPROVED, THIS FORM BECOMES THE PERMIT FOR THE SPECIFIED TEMPORARY USE**

*Site plan is required to be submitted with this application*

Applicant's Name \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Property Location (physical address) of the temporary use \_\_\_\_\_

Owner of Record of Property \_\_\_\_\_

SITE PLAN      Legal Description \_\_\_\_\_

Proposed Temporary Use \_\_\_\_\_

Dates of Operation (be specific) \_\_\_\_\_ Hours of Operation (be specific) \_\_\_\_\_

Will a tent be erected for this temporary use? \_\_\_\_\_ If Yes, indicate size of tent \_\_\_\_\_

How will the following be provided?

Sanitation/Utilities \_\_\_\_\_ Parking/Traffic Control \_\_\_\_\_

Security \_\_\_\_\_ Fire Safety/Emergency Medical \_\_\_\_\_

Noise Control \_\_\_\_\_ Clean-Up/Restoration \_\_\_\_\_

**PROPERTY OWNER'S** (or authorized representative's) **PRINTED NAME** \_\_\_\_\_

**PROPERTY OWNER'S SIGNATURE** \_\_\_\_\_ Date: \_\_\_\_\_

(The person signing this application, as property owner, is giving permission for the temporary use to take place on the property)

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\* STAFF USE ONLY \*\*\*

<b>Zoning of Property</b> _____ <b>Lot Area</b> _____ <b>License from City Clerk required? YES</b> ___ <b>NO</b> ___		
<b>Special Conditions:</b> <input type="checkbox"/> All parking must be located on the site. No on street parking is allowed <input type="checkbox"/> All signs must be located on private property. No signs allowed within the right of way and cannot block the vision triangle at driveways or at driving aisles. <input type="checkbox"/> Adequate site distances shall be maintained for all vehicles entering or leaving the site. <input type="checkbox"/> No displays, merchandise or tables shall be located within the right of way. <input type="checkbox"/> The site shall be cleaned up and restored to its original condition at the end of the temporary use. <input type="checkbox"/> Other: _____		
<b>Date Approved</b> _____	<b>Approved By</b> _____	<b>Fee \$</b> _____
<b>PERMIT TO BE ON SITE AND AVAILABLE DURING THE TEMPORARY USE PERIOD</b>		