



YOUTH BASEBALL/SOFTBALL TEAM REGISTRATION CHECKLIST 2015

- **Form a Team:**
 - Age cut-off for Baseball is May 1, 2015 (NBC Cut-off).
 - Age cut-off for Softball is December 31, 2014 (ASA Cut-off).
 - Minimum Age: All participants must be **at least in 2nd grade** (No Exceptions). All 8U players will register individually with teams being formed by Parks & Recreation.
- **Conduct a Parent's Organizational Meeting**
 - Receive copies of player's birth certificates. Must submit copies of NEW players to P&R
 - Players listed on your roster are not required to register individually (8U exception)
 - Designate a team manger to help with: uniforms, collect fees, playing time, etc.
- **Collect Funds**
 - Parents cover cost of equipment, uniforms, league fees, tournaments, etc.
 - Optional: Find a sponsor or conduct a fundraiser(s) to help cover costs
- **Attend Mandatory Team Manager's Organizational Meeting**
 - Important information covered, questions answered, practices scheduled, etc.
 - Baseball: Monday, March 30, 6:30 p.m., City/Co. Building, 300 W Ash, Room 107
 - Softball: Wednesday, April 1, 6:30 p.m., City/Co. Building, 300 W Ash, Room 107
- **Submit Team Registration: Deadline, Wednesday, April 15, by 5:00 p.m.**
 - Team registration form & roster due (completely filled out)
 - Copies of birth certificates for all NEW players (returning league players not needed)
 - \$33.00/player fees due. Parents pay coach. Coach pays P&R with one check only!
 - All head and assistant coaches background check forms due
- **Attend Mandatory NYSCA Coaches Clinic**
 - Every head coach must attend one of the two following certification meetings:
Thurs., April 9, 6:30 p.m., Rm. 107 **OR** Wed., May 13, 6:30 p.m. Rm. 107
- **Designate Parent Representatives**
 - Every team must have two PAYS parent representatives listed on their roster and have them attend one of the two following meetings:
Tuesday, May 12, 6:30 **OR** Thursday, May 14, 6:30, City/Co. Building, Rm. #107